



Republic of the Philippines  
**LIANGA WATER DISTRICT**  
 Lianga, Surigao del Sur

**REQUEST FOR QUOTATION (RFQ)**  
 (Small Value Procurement)

RFQ No. : 01-2020-01  
 Date : 6-Nov-20

Reference : PR No.: 2020-11-507  
 Office/ End-User Unit: Administrative Section

THE MANAGER

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SIR/ MADAM:

Please quote your price for the item specified below, taking into consideration the following:

**PROCUREMENT TERMS & CONDITIONS**

- 1 The Total Approved budget for the Contract (ABC) for the Supply and Delivery of 3,600 pieces LIWAD 2021 Commercial Calendar: **One Hundred Twenty Six Thousand Pesos Only (P126,000.00)**
- 2 Price quotation is to be denominated in Philippine Peso and shall include all taxes, duties, freight and handling, and/ or levies payable and shall be firm and valid for a period of at least thirty (30) days from the date of receipt of quotation and shall be binding upon the supplier within the period.
- 3 Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- 4 Deadline for submission of Bids will be on: **November 13, 2020, 2:00PM**
- 5 Delivery/ Payment Terms:
 

a) Place: <u>LIWAD, Annex-A Market Mall, Lianga, SdS</u>	c. Mode: <u>Delivery</u>
b) Date: <u>within 15 days from the receipt of Purchase Order</u>	d. Payment Term: <u>within 30 days from complete delivery and final acceptance</u>
- 6 Bidders must provide P500.00 to secure copy of the original RFQ at Lianga Water District office from the BAC Secretariat during office hours. The RFQ and a copy of the Certification of PhilGEPS Registration must be submitted or mailed in a sealed envelope duly marked (including the RFQ Reference of the Project for proper identification) and will be opened only on the scheduled date of Bid opening. Only original RFQ will be considered during evaluation. **Payment must be made thru depositing P500.00 at LIWAD LBP-Current Account # 0972121789.**
- 7 Evaluation of Bids will be conducted on a per "Lot" basis Prospective Bidders must quote for all the items listed herein, otherwise the quotation will be considered non-complying.
- 8 Refuse to accept an award maybe ground for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184.
- 9 Failure of the Supplier to deliver goods under the contract within the specified delivery schedule shall be liable for damages for the delay pursuant to Sec. 3 of Annex D of the Handbook on Philippine Government Procurement, 6th Edition.
- 10 The LIWAD reserves the right to return the goods delivered by the winning Bidder for failure to comply with the required specifications at the bidder's expenses.

  
**GEMMA P. DOROJA**  
 BAC Chairperson

ITEM	QTY	UNIT	PARTICULARS	ABC	BID PRICE	
					U/P	TOTAL AMOUNT
1	3,600	PIECES	LIWAD 2021 COMMERCIAL CALENDAR DESCRIPTIONS: SIZE: 17" X 22" COLOR: 4 COLORS SHEET: 6 SHEETS *****Nothing Follows*****	126,000.00		
					<b>TOTAL</b>	

PLEASE FILL-OUT THIS PORTION LEGIBLY AND COMPLETELY:

Date : \_\_\_\_\_

Signature Over Printed Name : \_\_\_\_\_

of Authorized Representative : \_\_\_\_\_

Position in Firm : \_\_\_\_\_

Business Address : \_\_\_\_\_

TIN Number : \_\_\_\_\_

Tax Type (pls. Indicate if VAT or Non-Vat) : \_\_\_\_\_

Contact Number : \_\_\_\_\_